



We are seeking Volunteers!

The Ontario Association of Black Paralegals (OABP) is looking for passionate individuals to join our team and help our organization. As a not-for-profit, legal, community-based organization we rely on volunteers like you to help our mission of educating and mentoring Black legal professionals, raise awareness to end systemic discrimination, and increase racial diversity in the legal system.

Your dedication and contributions will play a vital role in building capacity with the Black legal community, promoting career equality and advancement, and combatting systemic inequality in the workplace and society.

We have a wide range of operational areas where you can make a meaningful impact. Currently, we are seeking volunteers for the following committees, so any experience would be valuable:

- **Administrative Support:** Assist with general administrative tasks, including managing correspondence, organizing documents and maintaining records.
- **Event Planning and Coordination:** Help plan and coordinate events hosted by OABP, including workshops, seminars, and networking events.
- **Outreach and Community Engagement:** Engage with the community, promote the OABP's mission and foster partnerships with other organizations.
- **Marketing and Social Media:** Support our online presence by managing social media accounts, creating content, and implementing marketing strategies.
- **Communications and Newsletter Production:** Contribute to the creation and distribution of our newsletters, ensuring our members and supporters stay informed about our activities.
- **Fundraising and Grant Writing:** Contribute to our fundraising efforts by researching and applying for grants, organizing fundraising campaigns, and engaging with potential donors.

We welcome individuals from diverse backgrounds and experiences, including individuals with disabilities, those from both racialized and non-racialized communities and members of the LGBTQ2S+ community (this is not an exhaustive list). Your unique perspectives and skills will contribute greatly to our organization.

Responsibilities and Expectations:

- Commit to a minimum of 1 year of service, with flexible hours based on your availability
- Attend volunteer meetings and training sessions as required

OABP Volunteer Board Member Posting

- Demonstrate a strong work ethic, reliability and effective communication skills
- Follow the direction of committee lead and perform a variety of tasks, as directed and supported by the chair of the committee
- Uphold the values and mission of the OABP, promoting inclusivity, diversity, equity and accessibility
- Adhere to the organization's policies, including confidentiality and conflict of interest guidelines

Apply Now:

If you are passionate about making a difference, promoting inclusivity and diversity within the legal profession and are interested in volunteering with the Ontario Association of Black Paralegals, we would love to hear from you! Please contact us by filling out [this form](#), to express your interest and learn more about the available volunteer opportunities.

